

# BORE CONSTRUCTION LICENCE APPLICATION FORM

**Water Act 1989, Section 51 & 67**

**Licence to construct & operate a bore and to take and use groundwater**

## OFFICE USE ONLY

This Bore Construction Licence (BCL) Application Form must be completed by the landowner or their authorised representative prior to constructing a new bore or commencing work to replace, alter or renew an existing bore. A BCL must be issued before construction commences and is current for 12 months only.

Before you begin completing the Form, **please read the accompanying, Fact Sheet and Fee Schedule.** Your cheque or money order must accompany this Form and if you plan to use the water for any purpose other than domestic and/or stock, you must also pay the Groundwater Extraction Licence Application Fee (based on proposed volume).

On completing the Form, please check the details you have provided as any missing information can delay the application and incorrect information may result in the licence being revoked. Send this Form, the photocopied map showing the location of your property and your payment to Southern Rural Water, PO Box 153, Maffra 3860. If you have any questions or concerns about your application, phone us on 1300 139 510.

*Please identify the type of licence required. All applications to renew an existing BCL or to add investigation bore(s) to a current licence must include the current BCL number.*

New bore

Replacement bore

Alteration

Additional bore on existing licence (Investigation only). Existing BCL Number \_\_\_\_\_

Renewal – BCL number \_\_\_\_\_

## 1. Applicant's details

*If the landowner is not the applicant, written consent must be provided by the landowner.*

Surname \_\_\_\_\_

Given names \_\_\_\_\_

Postal address \_\_\_\_\_

Postcode \_\_\_\_\_

Telephone number \_\_\_\_\_ Mobile \_\_\_\_\_

Email or facsimile number \_\_\_\_\_

## 2. Applicant's preferred driller

*Please provide your preferred driller's contact details so that we can forward your BCL application details to them. Remember to advise us of any subsequent change.*

Name of preferred driller \_\_\_\_\_

Name of company \_\_\_\_\_

Postal Address \_\_\_\_\_

Postcode \_\_\_\_\_

Telephone number \_\_\_\_\_ Mobile \_\_\_\_\_

Email or facsimile number \_\_\_\_\_ Driller's Licence number \_\_\_\_\_

**If you want a copy of the licence sent to the driller, tick this box**

**The licence will contain personal information from sections 1 and 4 noted on this application form.**

### 3. Applicant's preferred consultant (if applicable)

Please provide the preferred consultant's details. Remember to advise us of any subsequent change to this information.

Name of preferred consultant \_\_\_\_\_

Name of company \_\_\_\_\_

Postal Address \_\_\_\_\_

\_\_\_\_\_ Postcode \_\_\_\_\_

Telephone number \_\_\_\_\_ Mobile \_\_\_\_\_

Email or facsimile number \_\_\_\_\_

If you want a copy of the licence sent to the consultant, tick this box

The licence will contain personal information from sections 1 and 4 noted on this application form.

### 4. Property and location of proposed new or existing bore details

Please highlight the general location of the property on a photocopy of a VicRoads, Melways or CFA map. Then, using the picture at right as a guide, sketch where the proposed works are to be completed when constructing a new bore or making changes to an existing bore. Specific property details can be found on a Certificate of Title or Council rates notice.

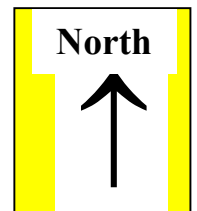


Property address \_\_\_\_\_

\_\_\_\_\_ Postcode \_\_\_\_\_

Lot number \_\_\_\_\_ Plan number \_\_\_\_\_ Crown Allotment \_\_\_\_\_

Section \_\_\_\_\_ Parish \_\_\_\_\_ Volume \_\_\_\_\_ Folio \_\_\_\_\_



## 5. Proposed use of the bore

Please nominate how the water from the bore will be used. If the water is for purposes other than domestic and/or stock, details regarding proposed extraction rates and annual volume must be provided.

Domestic and/or stock     Investigation (see over) Proposed number of bores to be drilled \_\_\_\_\_

Urban supply     De-watering     Disposal

Irrigation     Dairy     Commercial     Industrial supply

Other Please specify \_\_\_\_\_

Area to be irrigated (hectares) \_\_\_\_\_ Type of crop \_\_\_\_\_

Proposed extraction rate (ML / day) \_\_\_\_\_ Proposed annual volume (ML) \_\_\_\_\_

If this bore is to be added to an existing groundwater licence, please indicate whether the volume in the application is:

To increase your existing licence volume     To share on your existing licence volume

## 6. Proposed new bore details

Only complete this section if this application is for a new bore.

Drilled bore     Spear point system - How many spear points and how far apart? \_\_\_\_\_

Proposed maximum depth (metres) \_\_\_\_\_ Proposed casing (steel / PVC & class) \_\_\_\_\_

Proposed diameter (mm)  50mm     100mm     150mm     200mm     250mm     300mm

Dragline hole - Proposed length & width (metres) \_\_\_\_\_

Dug well or shaft - Proposed length & width (metres) \_\_\_\_\_

## 7. Proposed replacement of an existing bore details

Only complete this section if this application is to replace an existing bore (See over). The existing bore number may be shown on your current groundwater licence. Remember to show both the existing bore and the proposed replacement bore sites on the property sketch.

Existing bore number \_\_\_\_\_ Depth of existing bore (metres) \_\_\_\_\_

Groundwater licence number (if applicable) \_\_\_\_\_

Approximate distance from the existing bore (metres) See notes \_\_\_\_\_

Reason for replacing the bore \_\_\_\_\_

Will the existing bore be decommissioned?  Yes Please request an application to decommission a bore.

No What will the old bore be used for? \_\_\_\_\_

## 8. Proposed alteration of an existing bore details

Only complete this section if this application is to alter an existing bore. The existing bore number may be shown on your current groundwater licence. Remember to show this existing bore site on the property sketch.

Existing bore number \_\_\_\_\_ Depth of existing bore (metres) \_\_\_\_\_

Groundwater licence number (if applicable) \_\_\_\_\_

Proposed depth (metres) \_\_\_\_\_ Proposed casing (steel / PVC & class) \_\_\_\_\_

Proposed diameter (mm)  50mm     100mm     150mm     200mm     250mm     300mm

Describe the proposed alterations \_\_\_\_\_

SEE OVERLEAF FOR APPLICANT'S DECLARATION, WHICH MUST BE SIGNED AND DATED

## Notes

1. If your bore is to be used for domestic and/or stock purposes only, you will need a licence to construct the bore. You do not require a licence to take and use the groundwater.
2. If you apply for a licence to construct a domestic and/or stock bore or an investigation bore and then subsequently want to use this same bore to take and use water for any purpose other than domestic and/or stock, you must apply for a groundwater licence. This licence may not be approved. If it is approved additional construction application fees may be charged.
3. If the amount of water detailed on your BCL Application Form is of a significant volume or there is a sensitive issue surrounding your application, you may be required to submit a hydrogeological assessment and/or advertise the volume of groundwater you propose to take and use. Additional fees will be associated with this, please refer to the fee schedule.
4. If you are applying to replace an existing bore, your new bore must be within 20 metres of the existing bore and the groundwater must be used for the same purpose.
5. If your application to extract groundwater for commercial and/or irrigation purposes is approved, your groundwater use must be metered. SRW will supply a water meter at cost for you or a chosen contractor to install. SRW must inspect the completed installation for compliance to standards and specifications. All meters remain the property of SRW. Bores solely used for domestic and / or stock purposes do not need to be metered.
6. **Application fees associated with this application are non refundable.**

### Southern Rural Water's Privacy Statement

SRW values and protects the personal and private information we collect from customers or applicants as part of our business activities and responsibilities. We have always demonstrated a strong culture of protecting the confidentiality of this information.

Our policy is to collect only the information we need to conduct our business or to provide a service to customers. Essential personal information such as a customer's name, address or telephone number is only released outside SRW with the customer's consent or if reasonably required for related government business, such as the processing of council rates or if requested by lawful orders.

As our responsibilities demand sustainable management of water resources and the nurturing of the businesses, communities and environments that support and depend on them, SRW adopts an open, transparent approach to the management of water resources and entitlements. We balance the disclosure of customer related water entitlements (such as usage types, waterway, area and volume details) with the non-disclosure of personal information.

SRW takes all reasonable steps to ensure that the management of personal information collected and disclosed complies with the Water Act 1989 requirements and privacy principles. All customers can access their own information.

### Privacy complaints

If you consider that your privacy has been breached or interfered with, you should contact the SRW Privacy Officer at PO Box 153, Maffra VIC 3860 or SRW on 1300 139 510.

### More information

If you want help with your application, please phone Southern Rural Water on 1300 139 510 and ask to speak to a Licensing Officer. Or, visit our website [www.srw.com.au](http://www.srw.com.au). Copies of the Department of Primary Industry's Groundwater Notes are available through a link from our site.

### Disclaimer

Southern Rural Water will use the information provided in this Application Form to act on and/or make a Bore Construction and/or Groundwater Licence decision. Should this information be incorrect or change, the Authority may take steps to revoke any licence granted and require the applicant to submit a new application.

## 9. Applicant's declaration

*I/we, the undersigned certify that the information provided in this Bore Construction Licence Application Form is true and correct. I/we understand that this information may be referred to other organisations and/or advertised as part of application and assessment process or released if reasonably required for related government business, requested by lawful orders, or in the public interest – particularly in regards to the open disclosure of generally collected water entitlements.*

Applicant's signature \_\_\_\_\_ Date \_\_\_\_\_

Applicant's signature \_\_\_\_\_ Date \_\_\_\_\_